

REPUBLIQUE DU CAMEROUN

Paix-Travail-Patrie

MINISTRE DE L'EDUCATION DE BASE

SECRETARIAT GENERAL



REPUBLIC OF CAMEROON

Peace-Work-Fatherland

MINISTRY OF BASIC EDUCATION

SECRETARIAT GENERAL

INSTRUCTIONS N° 01/B1/1464 /I/MINEDUB/SG

Decisions from the Consultation Meeting held by Heads of Central and Devolved Services of the Ministry of Basic Education on the mid-term evaluation of the 2022-2023 school year

MINISTER OF BASIC EDUCATION

TO

Heads of Central and Devolved Services :

By the end of this meeting,

I instruct

The Secretary General, together with the Inspector General of Services, the Inspector General of Education and the heads of the technical structures concerned, to ensure:

- the development of an effective strategy coupled with an emergency action plan to promote moral, social and civic values in all schools under the Ministry of Basic Education, following the urgent request by the Head of State, during his Message to the Nation on 31 December 2022;

The Secretary General should ensure to:

- Finalise the implementation report which governs the Ministry of Basic Education's Roadmap (FDR) for the 2022 financial year;
- compile the 2023 Draft Roadmap (FDR), to be submitted to the Prime Minister, Head of Government;
- adequately prepare, organise and conduct the 2023 examinations and competitive exams, in collaboration with the Director of Examinations, Competitions and Certification (DECC);
- properly manage and permanently follow-up activities in line with the 2023 budget execution in collaboration with the Director of Financial and Material Resources (DRFM);
- effectively implement and regularly follow-up/evaluate all activities related to reviving School Boards throughout the country in collaboration with the Director of Nursery and Primary Education (DEMP);

- continue preparations towards a successful organisation of the FENASSCO League B National Finals, Douala 2023 edition, together with the FENASSCO League B National Executive Bureau with the Director of Health, Sports, Post and Extracurricular Activities;
- Pay close attention to the basic requirements of official administrative work, such as prompt treatment of files, punctuality and effective presence at work.

➤ **The Inspector General of Services should ensure that:**

- stringent measures regarding the payment of fees before sitting for examinations and competitive examinations for the 2023 session are implemented, as stated in Circular N°001/B1/1464/MINEDUB/SG/DRFM/DECC/SDOEXC of 9 January 2023, amended in Circular No. 012/B1/1464/MINEDUB/SG/DRFM/DECC/SDOEXC of 27 September 2022 to lay down the modalities for the collection, safekeeping and management of registration fees for examinations and competitive examinations of the 2023 session;
- they report all acts of corruption committed during the registration process and during official examinations and competitive examinations, and to keep a list of the main perpetrators of these acts.

➤ **To the Inspector General of Education:**

- continue the effective implementation of e-teaching/learning in structures and schools under the Ministry of Basic Education, with the necessary support from Technical and Financial Partners ;
- propose professional competence development strategies in the field of digitalisation of teaching/learning activities ;
- continue pedagogical supervision of the Heads of the Ministry of Basic Education's devolved structures and those of nursery and primary schools, as well as those of the Non-Formal Basic Education Centres (CEBNF) and Functional Literacy Centres (CAF), in order to adequately implement the school curricula on the one hand, and to effectively prepare learners for the official examinations and competitive exams of the 2023 session, on the other hand.

➤ **To the Regional Delegates:**

- intensify awareness among the educational community on the harmful effects of violence in schools through sharing and exchange meetings, community radio, television, posters, flyers, leaflets, etc. Special emphasis will be placed on the organisation of educational talks during the "youth week" on the fight against violence, hate speech, drug abuse and narcotics in schools;
- ensure that schools function well and that their internal performance is evaluated;

- ensure that teachers are regularly present in classrooms and effectively engaged in their professional duties;
- ensure the regular presence of local pedagogical supervisors at regional, departmental and sub-divisional levels, and their commitment to their duties;
- increase pedagogical inspections and visits to schools and other structures;
- ensure the participation of the various officials at different levels in creating awareness among the parents of pupils for timely registration of their children in official examinations and competitive examinations for the 2023 academic year;
- prepare a list of invigilators and markers in accordance with the regulations governing examinations;
- systematically pay back the national quotas of FENASSCO League B;
- organise Regional committees of Private Education and report back to me by the end of June 2023.

The following instructions are to be strictly adhered to.

Copy:

- SEEDUB/P. info ;
- SG/P. follow-up.

Done in Yaoundé, on 27 JAN 2023

THE MINISTER OF BASIC EDUCATION




Pr. Laurent Serge ETOOUNDINGOA